



## Call for Tenders Rink Concession: 2023 to 2024 Winter Season

The Town of Kamsack is accepting tenders from individuals and businesses that are interested in operating the Broda Sportsplex Concession for the 2023-2024 winter season.

The term will be from October 2023 to the end of March 2024.

The successful individual or business will be responsible for the overall management of the rink concession, including meeting all health regulations, staffing, and the supply of food. All revenue earned from the concession will be retained by the individual or business operating the concession.

### Duties Include:

- Ready the concession for operation in the fall by carrying out a preliminary cleaning of the kitchen, ensuring all equipment is operative, booking any necessary pre-opening inspections, and ordering necessary stock and supplies. The cost of stock will be covered by the individual or business operating the concession.
- Carrying out the operational and janitorial duties as needed, and in compliance with Saskatchewan Public Health and corresponding legislation. This includes the preparation and serving of food, the cleaning of the kitchen and equipment on a regular basis, as well as ordering stock and supplies.
- Ensuring that all the equipment in the concession remains operational and that the Town of Kamsack is informed of any repairs that are needed.
- Maintaining good public relations.
- Practicing good hygiene, including wearing clean aprons.
- Ensuring the concession is open for games, practices and other events. Any changes to the schedule must be communicated to the Town of Kamsack.
- Carrying out a complete cleanup of the concession facility, and its equipment, within 2 weeks of the end of the season.

### Tender Requirements:

- Resume, including 3 relevant references
- Copy of Safe Food Handling Certificate

**The successful applicant will be required to provide, and keep current for the duration of the contract, the following documentation:**

- A Town of Kamsack Business License
- Proof of Good Standing with Saskatchewan WCB

**Tenders must be submitted by 4 pm on September 1<sup>st</sup>, 2023.**

In person: In a sealed envelope at Town Office  
By Mail: In a sealed envelope to the Town of Kamsack  
Box 729  
Kamsack, SK S0A 1S0  
Attention: Manager of Recreation & Community Development  
By Email: To [rec.kamsack@sasktel.net](mailto:rec.kamsack@sasktel.net)

Contact the Manager of Recreation & Community Development at (306) 542-2044 or [rec.kamsack@sasktel.net](mailto:rec.kamsack@sasktel.net) if you have any questions, for any additional information, or to view facility.