

TOWN OF KAMSACK
REGULAR MEETING OF COUNCIL
JANUARY 10, 2022

<u>PRESENT:</u>	Mayor Nancy Brunt, Councilors Jodi Sas, Lyle Romaniuk, Claire Bishop, Bryce Erhardt, Darren Kitsch, Shelley Filipchuk, Administrator Aimee Kerluke, Assistant Administrator Maxine Wright					
<u>ORDER:</u>	Mayor Brunt called the meeting to order at 6:30 pm via Zoom Conference.					
0001-22 Sas	<u>Minutes</u> THAT the minutes of the December 13, 2021 regular meeting of Council be approved as presented and filed.	CARRIED.				
0002-22 Romaniuk	<p><u>Council Remuneration</u></p> <p>WHEREAS annual changes to Council Remuneration should reflect the wage settlements for staff (1.5%), therefore be it resolved THAT effective January 1, 2022 council annual remuneration be set at:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">MAYOR</td> <td style="text-align: right;">\$7052.04</td> </tr> <tr> <td>COUNCILLORS</td> <td style="text-align: right;">\$4407.52</td> </tr> </table> <p>Special or Committee of the Whole Meetings \$150/meeting Committee Meetings * \$75/meeting Personal Use Allowance \$900/year = \$225/QTR * If Committee Meeting exceeds 4 hours the per diem rate of \$150 is substituted.</p> <p>Council's annual remuneration is to be paid 50% in June and 50% in December.</p> <p>Special Council Committee Meetings, Committee of the Whole Meetings, Committee appointment meetings and Personal Use Allowance remuneration is to be paid quarterly (March, June, September & December)</p> <p>THAT the following travel, meals and per diem rates be set for; Staff and Council for 2022:</p> <ul style="list-style-type: none"> • Per Diem \$75.00 per half day; \$150.00 per full day; • Mileage \$0.51 per kilometer • Meals Daily Maximum of \$75.00 <p>Per Diems, mileage and meals (alcohol excluded) for conventions, training and out-of-town meetings is paid upon presentation of the Travel Expense Sheet and receipts. Per Diems are paid to staff for events on day's off only.</p>	MAYOR	\$7052.04	COUNCILLORS	\$4407.52	CARRIED.
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<p>0003-22 Bishop</p>	<p><u>Call for Resolutions - SUMA</u> THAT Council has decided to submit resolutions for the 117th Annual SUMA convention April 3-6, 2022 which are due January 31, 2022.</p>	<p>CARRIED.</p>
<p>0004-22 Erhardt</p>	<p><u>Municipal Revenue Sharing Grant – Declaration of Eligibility</u> THAT Council of the Town of Kamsack confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:</p> <ul style="list-style-type: none"> - Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations; - Submission of the 2020 Public Reporting on Municipal Waterworks to the Ministry of Government Relations - In Good Standing with respect to the reporting and remittance of Education Property Taxes; - Adoption of a Council Procedures Bylaw; - Adoption of an Employee Code of Conduct; and - All members of council have filed and annually updated their Public Disclosure Statements, as required and; <p>THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.</p>	<p>CARRIED.</p>
<p>0005-22 Filipchuk</p>	<p><u>Professional Appointments – Auditor</u> THAT the Town of Kamsack appoint Myers Norris Penny as their auditor for 2022.</p>	<p>CARRIED.</p>
<p>0006-22 Kitsch</p>	<p><u>Professional Appointments – Solicitor</u> THAT the Town of Kamsack engage Rosowsky Law as their solicitor for 2022.</p>	<p>CARRIED.</p>
<p>0007-22 Sas</p>	<p><u>Professional Appointments – Building Inspector</u> THAT the town appoint Miles Hutchings of Yorkton, SK as their building inspector for 2022.</p>	<p>CARRIED.</p>
<p>0008-22 Romaniuk</p>	<p><u>Professional Appointment – Tax Collection Agency</u> THAT the Town of Kamsack engage TAXervices for tax enforcement processing services for 2022.</p>	<p>CARRIED.</p>
<p>0009-22 Bishop</p>	<p><u>Professional Appointment – Engineering Firm</u> THAT the Town of Kamsack dispense with appointing an engineering firm to represent to the Town and reserve the right to hire appropriate firms as required for each initiative.</p>	<p>CARRIED.</p>

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<p>0010-22 Erhardt</p>	<p><u>Hunting within Town Limits</u> THAT the Town of Kamsack request the Ministry of the Environment renew the permits for the following people to shoot pests & predator animals within Town Limits: - Joe Kozakewich - Rick Aikman - Walter Lesiuk - Don Wright - Tyson Leis</p>	<p>CARRIED.</p>
<p>0011-22 Filipchuk</p>	<p><u>Tax Discount</u> THAT Council approves the 5% discount on tax payments be until June 30, 2022.</p>	<p>CARRIED.</p>
<p>0012-22 Kitsch</p>	<p><u>KVFD – Operational Agreement</u> THAT Council approves the Kamsack Volunteer Fire Department Operational Agreement for January 1, 2021 – Dec 31, 2021.</p>	<p>CARRIED.</p>
<p>0013-22 Sas</p>	<p><u>Payroll Direct Deposits</u> THAT Council ratifies the following direct deposits as shown on Schedule 'A' attached to and forming part of these minutes: - December 31st, 2021 – KVFD Payroll - December 31st, 2021 – Council QTR 4 Payroll - December 16th, 2021 – Staff Payroll PP25 - December 30th, 2021 – Staff Payroll PP26</p>	<p>CARRIED.</p>
<p>0014-22 Romaniuk</p>	<p><u>Accounts Payable</u> THAT the Mayor and Administrator be authorized to pay the following accounts as shown by Schedule 'B' attached to and forming part of these minutes: - Revenue Canada PP25 RP01 - \$9659.50 - Revenue Canada PP26 RP01 - \$9940.37 - Revenue Canada Council CPP RP02 - \$1118.32 - EPT Payment - \$64083.24 - SASKENERGY Payment - \$2786.39 - Pre-Approved Payments by cheque # 67390-67400 - Payments by cheque # 67401-67436 - Payments by EFT # 605-613</p>	<p>CARRIED.</p>
<p>0015-22 Bishop</p>	<p><u>Month End Financials</u> That the following be approved as presented and filed: - December 2021 Bank Reconciliations - December 2021 Monthly Financial Report</p>	<p>CARRIED.</p>

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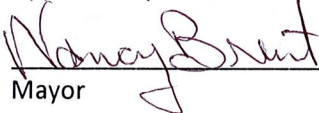
<p>0016-22 Erhardt</p>	<p><u>Correspondence – SIGN Letter Crowstand</u> THAT Council approves Kamsack Family Resource Centre to utilize Room#100 at the Crowstand at no charge for the duration of January 1, 2022 – February 28, 2022.</p>	<p>CARRIED.</p>																																										
<p>0017-22 Filipchuk</p>	<p><u>Correspondence – Cote First Nations Elders Letter</u> WHEREAS the Crowstand Rm#107 currently does not have Sasktel service wiring or jacks provided and the costs to have them installed are above the rate of the lease agreement which states that it is up to the lessee to pay for the installation; THEREFORE Council would like administration to contact the Cote First Nation Elders to sign a new lease for RM#107 for six months to make it feasible to pay for the installation.</p>	<p>CARRIED.</p>																																										
<p>0018-22 Kitsch</p>	<p><u>Ratify In-Scope Salaries for 2022</u> THAT Council ratify the following salary increase for CUPE members effective the first pay period in 2022 (starts December 26, 2021):</p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;">Name</th> <th style="text-align: left;">Position</th> <th style="text-align: left;">New Salary</th> </tr> </thead> <tbody> <tr> <td>COTE, Dustin</td> <td>PSW 3-2</td> <td>\$22.66</td> </tr> <tr> <td>GRIEVE, Dana</td> <td>Admin Clerk 1-2</td> <td>\$19.57</td> </tr> <tr> <td>LEIS, Jeff</td> <td>WTP Operator IV</td> <td>\$25.90</td> </tr> <tr> <td>LOMENDA, Darrell</td> <td>PSW 1-3</td> <td>\$20.24</td> </tr> <tr> <td>MOROOCK, Karl</td> <td>PSW 1-3</td> <td>\$20.24</td> </tr> <tr> <td>ORTMAN, Len</td> <td>PSW 2-3</td> <td>\$21.36</td> </tr> <tr> <td>PETERSON, Lorne</td> <td>PSW 2-3</td> <td>\$21.36</td> </tr> <tr> <td>RAFFARD, Clint</td> <td>PSW 4-2</td> <td>\$24.61</td> </tr> <tr> <td>SEMENUIK, Bryan</td> <td>Mechanic/Labourer</td> <td>\$24.61</td> </tr> <tr> <td>SIMON, Christopher</td> <td>PSW 3-2</td> <td>\$22.66</td> </tr> <tr> <td>SIPPLE, Benjamin</td> <td>Admin Clerk</td> <td>\$24.10</td> </tr> <tr> <td>SORGENSON, Craig</td> <td>PSW 1-1</td> <td>\$18.67</td> </tr> <tr> <td>SONNENBERG, Jeannine</td> <td>Gardner PSW 2-1</td> <td>\$20.07</td> </tr> </tbody> </table>	Name	Position	New Salary	COTE, Dustin	PSW 3-2	\$22.66	GRIEVE, Dana	Admin Clerk 1-2	\$19.57	LEIS, Jeff	WTP Operator IV	\$25.90	LOMENDA, Darrell	PSW 1-3	\$20.24	MOROOCK, Karl	PSW 1-3	\$20.24	ORTMAN, Len	PSW 2-3	\$21.36	PETERSON, Lorne	PSW 2-3	\$21.36	RAFFARD, Clint	PSW 4-2	\$24.61	SEMENUIK, Bryan	Mechanic/Labourer	\$24.61	SIMON, Christopher	PSW 3-2	\$22.66	SIPPLE, Benjamin	Admin Clerk	\$24.10	SORGENSON, Craig	PSW 1-1	\$18.67	SONNENBERG, Jeannine	Gardner PSW 2-1	\$20.07	<p>CARRIED.</p>
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0019-22 Sas	<p><u>Ratify Out-Of-Scope Salaries for 2022</u> THAT Council ratify the following salary increase for Out-Of-Scope employees effective the first pay period in 2022 (starts December 26, 2021):</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">RAUCKMAN, Kelsey</td> <td style="width: 30%;">PW Foreman</td> <td style="width: 40%; text-align: right;">\$55,000.00</td> </tr> <tr> <td>THOMPSON, Ken</td> <td>Fire Chief</td> <td style="text-align: right;">\$29,618.00</td> </tr> <tr> <td></td> <td>Bylaw Enforcement</td> <td></td> </tr> <tr> <td>THOM, Michael</td> <td>Officer</td> <td style="text-align: right;">\$51,257.50</td> </tr> <tr> <td></td> <td>Town Operations</td> <td></td> </tr> <tr> <td>WRIGHT, Don</td> <td>Manager</td> <td style="text-align: right;">\$67,935.00</td> </tr> <tr> <td></td> <td>Assistant</td> <td></td> </tr> <tr> <td>WRIGHT, Maxine</td> <td>Administrator</td> <td style="text-align: right;">\$60,000.00</td> </tr> <tr> <td>DUTCHESHEN, Stephen</td> <td>Recreation Director</td> <td style="text-align: right;">\$49,920.00</td> </tr> </table>	RAUCKMAN, Kelsey	PW Foreman	\$55,000.00	THOMPSON, Ken	Fire Chief	\$29,618.00		Bylaw Enforcement		THOM, Michael	Officer	\$51,257.50		Town Operations		WRIGHT, Don	Manager	\$67,935.00		Assistant		WRIGHT, Maxine	Administrator	\$60,000.00	DUTCHESHEN, Stephen	Recreation Director	\$49,920.00	
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0020-22 Romaniuk	<u>Adjourned</u> THAT the meeting be adjourned. (7:31p.m.)	CARRIED.																											
	<i>A round table discussion was held for information sharing purposes.</i>																												

Approved by Council in Session this 24th day of January, 2022



Mayor



Administrator

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