

**TOWN OF KAMSACK
BYLAW NO. 27/2017**

**A BYLAW OF THE TOWN OF KAMSACK TO REGULATE
SNOW AND ICE REMOVAL**

The Council of the Town of Kamsack in the Province of Saskatchewan enacts as follows:

1. All Persons shall remove and clear away all snow, ice, dirt and other obstructions from the sidewalks adjoining the property owned or occupied by them:
 - a. in the case of snow, within 24 hours of any snowfall; and
 - b. in the case of ice, within 24 hours of any formation and/or any accumulation thereof; and
 - c. in the case of dirt and/or other obstructions within 24 hours or any other longer period of time permitted by the Director of Public Works in writing.

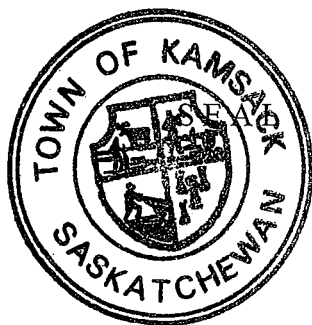
2. If any person owning and/or occupying premises fails or neglects to remove and clear away snow, ice, dirt and other obstructions from the sidewalks adjoining the said premises owned or occupied by him within the applicable time limits set forth in Section 1 (a.), (b.) or (c) hereof preceding, the Town may authorize said removal and clearing away to be done by any other person at the expense of said owner and/or occupier of said premises. All expenses incurred by the municipality, in this regards will be invoiced to the owner and/or occupant and if not paid within 30 days shall be applied to the property taxes of the property that was affected.

3. No property owner within the Town of Kamsack shall cause snow to be cleared and/or removed from private property onto a sidewalk, boulevard, street, lane or other property owned or controlled by the Town of Kamsack with the exception of **snow being removed from the adjacent sidewalks only** in the following areas:
 - a. Third Avenue between Railway Street and Queen Elizabeth Boulevard.
 - b. First Street, between Second Avenue and Fourth Avenue.
 - c. Second Street, between the lane north-west of Third Avenue and the lane South-east of Third Avenue.
 - d. Third Street, between the lane North-west of Third Avenue and the lane South-east of Third Avenue.

4. Any snow placed in contravention of Section 3 may be removed by the Town of Kamsack. All expenses incurred for such removal, at a minimum charge of one hour for equipment and labour costs, will be invoiced to the owner and/or occupant and if not paid within 30 days shall be applied to the property taxes of the property that the snow was originally cleared and/or removed from.

5. Priorities for snow removal on Town roads and properties are outlined in the Town of Kamsack Snow Removal Policy.

6. Bylaw No.01/07 is hereby repealed.



Nancy Brent

Mayor

Namanda

Administrator



Policy Number:	PW-002
Policy Name:	Snow Clearing Policy
Prepared By:	Administrator/Town Operations Manager
Date Created:	November 3, 2017
Date Updated:	November 14, 2022
Approved by:	Town Council
Resolution #:	0351-22

POLICY STATEMENT:

To establish priorities and procedures for snow removal and ice control on roadways and sidewalks within the Town of Kamsack in order to:

- facilitate the handling of emergencies by police, fire & ambulance during the winter;
- reduce hazards of icy conditions for motorists and pedestrians; and
- minimize the economic losses to the community due to winter storms.

PURPOSE:

The Town of Kamsack, within the resources allocated by Town Council, will plow and/or remove snow and ice, as reasonably practical, on designated roadways and sidewalks. Designated roadways/sidewalks and priorities are identified in Schedules “A” and “B”

GUIDELINES:

1. Although efforts will be made to minimize snow placed in driveways, it is the responsibility of residents to clear access to their driveways.
2. Residents and businesses are referred to the private sector for the provision of snow plowing and snow removal services on private property, sidewalks and driveways.
3. Although this policy sets out the priorities and procedures for snow plowing/removal, the **Town Operations Manager or his designate may direct Town forces and equipment to work in areas requiring immediate attention.** This situation may be due to localized drifting or accumulations, or emergency conditions.
4. When scheduling work under this policy the Town Operations Manager, or



designate, will endeavor to use town owned equipment but may contract outside services as required. The work will be conducted on a seven day per week basis meaning that work may commence on weekends and holidays, **if required.**

5. The Town of Kamsack, where practical, will take reasonable steps to notify the public of snow plowing/removal operations by the placement of signs.
6. Many of the sidewalks designated for snow removal are done as a courtesy of the Town of Kamsack when moving from one area of Town to another. The residences and businesses adjacent to these properties are ultimately responsible for the removal of snow as per The Snow Clearing Bylaw.

RESPONSIBILITIES:

The Town Operations Manager will be responsible for the implementation of this policy. The Operations Manager may add roadways/sidewalks to each classification as new roadways/sidewalks, parks, playgrounds, etc. are constructed.

The Town Administrator will be responsible for authorizing overtime or expenses for contracted services if necessary.

PRIORITIES & PROCEDURES:

Roadways

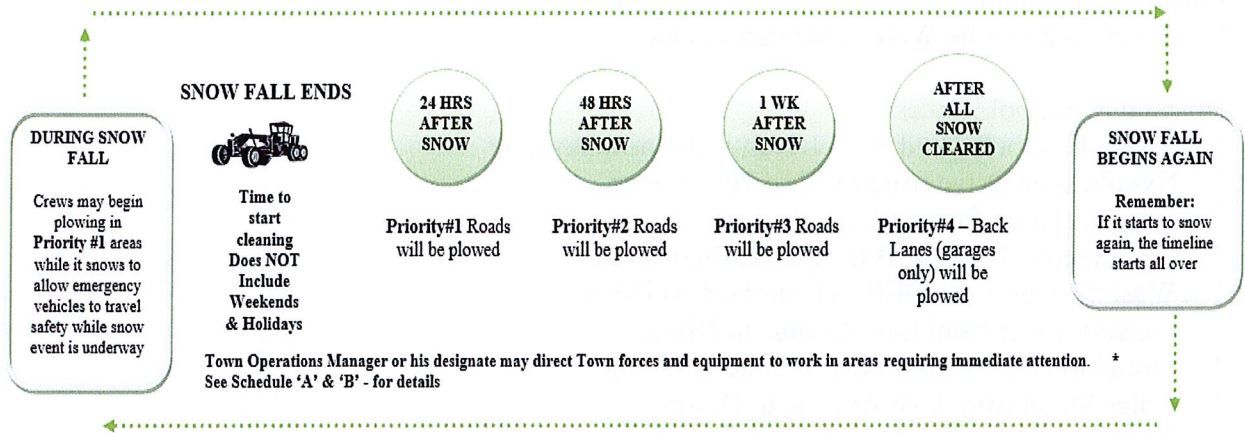
The Town of Kamsack will endeavor to undertake roadway sanding and snow plowing/removal operations, as required, in priority outlined in Schedule "A".

Town Owned Property

Concurrent with roadway plowing/removal operations, Town owned property will be cleared, as required, in the priority outlined in Schedule "B".

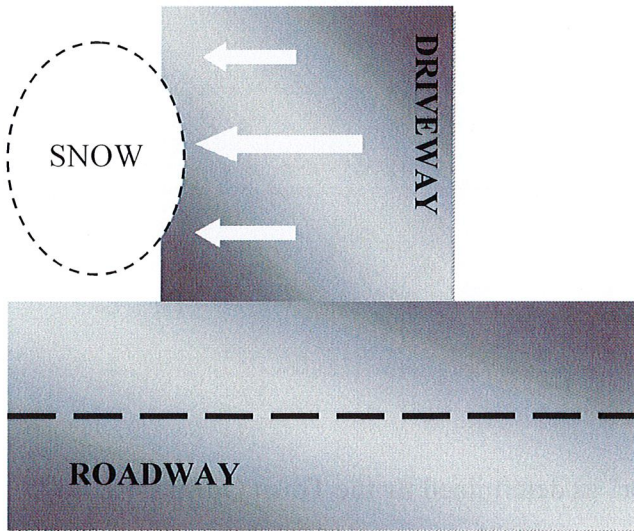


WHAT TO EXPECT FOR WINTER ROADS



Clearing Snow from Driveway or Sidewalk

- The snow you remove needs to remain on your property (unless being hauled to Snowfield). **DO NOT** push snow into the road, you may receive a ticket or order to remedy if you push snow into town streets. Clear snow effectively from your driveway to reduce the chance of snow berm being created when your is cleared.



DO this:

Move snow from your driveway onto your property: Standing, facing the road, move snow over to the right-side of your driveway. This will help reduce the chance of a snow berm being created across your driveway.



SCHEDULE A: SNOW CLEARING PRIORITIES (Grader)

Priority #1 (Purple):

- * Access road to the Water Treatment Plant

Hospital & School Routes:

- * Queen Elizabeth Blvd from Dixon to Johnson Avenue
- * Nykolaishen Drive from QEB to 7th Avenue
- * Dixon Avenue from QEB to Stewart Street
- * East Avenue from QEB to Nykolaishen Drive
- * West Avenue from QEB to Nykolaishen Drive
- * Stewart Street from East Avenue to Dixon
- * Stoughton Street from East Avenue to Dixon
- * Miles Street from East Avenue to Dixon
- * Wallace Street from West Avenue to Dixon
- * Hawthorne Street from West Avenue to Dixon
- * Seventh Avenue from Nykolaishen Drive to West Avenue

Downtown Business Area (Blue):

- Third Avenue from QEB to Nykolaishen* *Haul away area
- First Street from 2nd Avenue to 4th Avenue*
- Second Street from 2nd Avenue to 4th Avenue*
- Third Street from 2nd Avenue to 4th Avenue*

Priority #2: Remainder of Downtown Core:

- First Street from 4th Avenue to West Avenue
- Second Street from 4th Avenue to West Avenue
- Third Street from 4th Avenue to 5th Avenue*
- Third Street from from 5th Avenue to West Avenue
- First Avenue from Nykolaishen Drive to QEB
- Nykolaishen Drive to QEB
- Windsor from QEB to McBeath

Priority #3: Residential Areas

- Residential areas will be done in a “need based order” as determined by the Town Operations Manager

Priority #4: Back Lanes:

- Downtown back lanes will be cleared as soon as possible, once all other clearing is done
- Residential back lanes are only cleaned if there is a garage requiring access, or at the discretion of the Town Operations Manager.



Priority #5: Airport & Cemetery

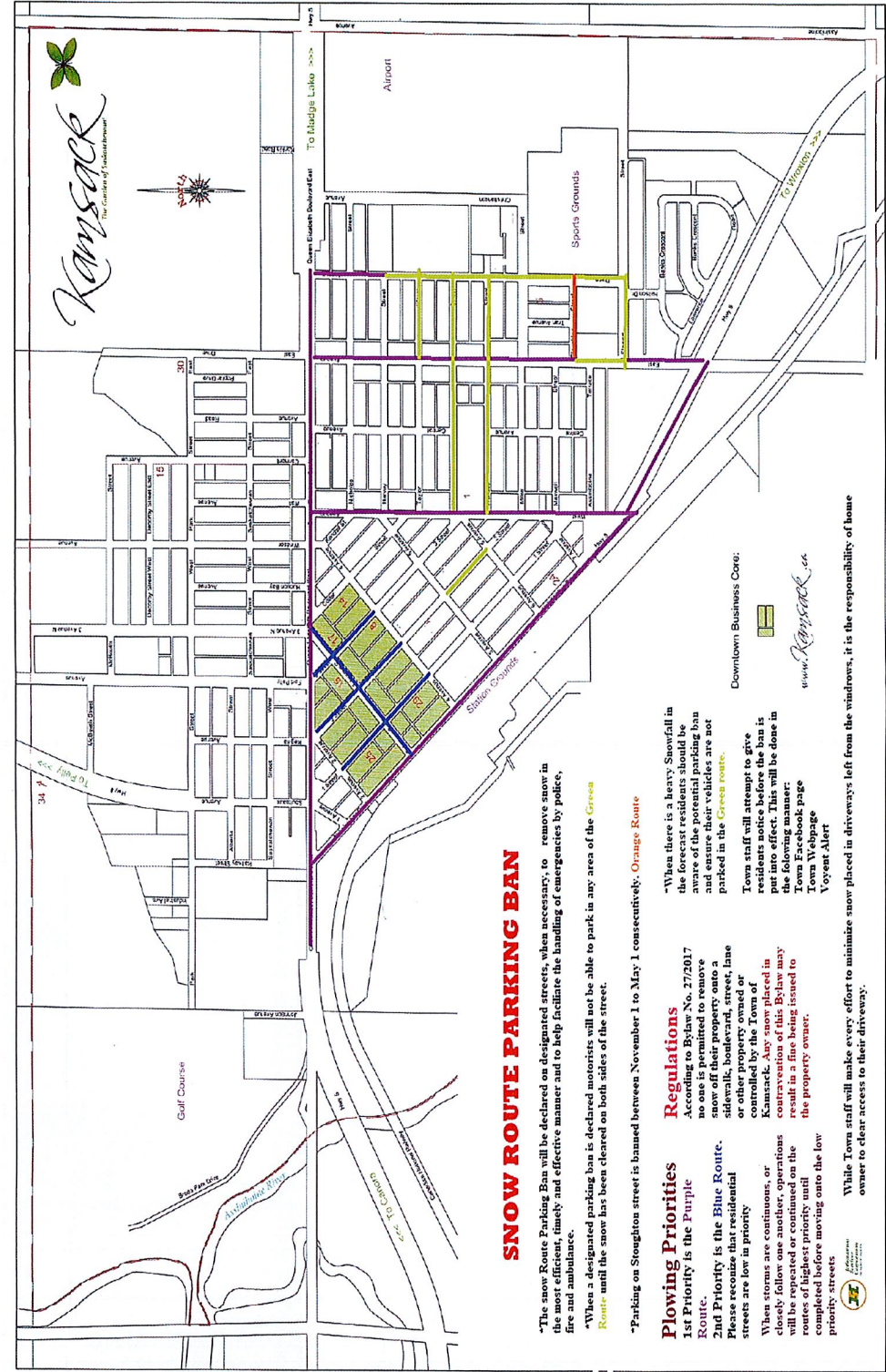
* The airport and cemetery are not a priority unless we are advised the air ambulance needs access or a funeral is scheduled. In these cases, these become priority one.

SCHEDULE B: SNOW CLEARING PRIORITIES (Loaders)

- Town Shop
- Fire Hall
- Crowstand Centre
- Town Office
- Rink
- OCC Hall
- New Water Tower
- WTP Yard
- Wellsite



SNOW ROUTES



SNOW ROUTE PARKING BAN

*The snow Route Parking Ban will be declared on designated streets, when necessary, to remove snow in the most efficient, timely, and effective manner and to help facilitate the handling of emergencies by police, fire and ambulance.

*When a designated parking ban is declared motorists will not be able to park in any area of the **Green Route** until the snow has been cleared on both sides of the street.

*Parking on Stoughton street is banned between November 1 to May 1 consecutively. **Orange Route**

Plowing Priorities

1st Priority is the Purple Route.

2nd Priority is the Blue Route.

Please recognize that residential streets are low in priority

When storms are continuous, or conditions are hazardous, plowing will be repeated or continued on the routes of highest priority until completed before moving onto the low priority streets

While Town staff will make every effort to minimize snow placed in driveways left from the windrows, it is the responsibility of house owner to clear access to their driveway.

Regulations

According to Bylaw No. 27/2017 no one is permitted to remove snow off their property onto a sidewalk, boulevard, street, lane or other property owned or controlled by the Town of Kamsack. Any snow placed in contravention of this bylaw may result in a fine being issued to the property owner.

*When there is a heavy Snowfall in the forecast residents should be aware of the potential parking ban and ensure their vehicles are not parked in the **Green route**.

Town staff will attempt to give residents notice before the ban is put into effect. This will be done in the following manner:
 Town Facebook page
 Town Webpage
 Voyant Alert

Downtown Business Core:



www.kamsack.ca